



ST. JUDE'S ACADEMY BLENDED CLASSROOM CONSENT FORM

**This form is valid for the duration that your child(ren) attend St. Jude's Academy.
It is the responsibility of the parent(s)/guardian(s) to notify the school in writing of any changes.**

Our school provides blended classrooms, that include simultaneous online and in person classes. As a result, we provide our students access to top tier online services. These increase the range of teaching tools available to staff and enhance the learning opportunities available to students.

We require your consent and approval for your child(ren) to be given access to Microsoft Teams Edu, Seesaw, ManageBac and Microsoft 365, all of which are online services.

Our versions of these software platforms are paid versions and includes many additional security features to ensure student and staff safety. These platforms are currently being used by the majority of IB schools, universities and various Ivy league schools as the preferred platforms for online education.

- **I DO** give permission for the school to provide an individual SJA email account for my child (ren) for use of the online services.
- **I DO** give permission for my child(ren) to have access to the internet, with all reasonable care taken by the school to monitor and control students' access to web sites while at school; access to the online teaching and learning services such as web conferencing, digital resources and online learning activities; access to online file storage and sharing services; and access to Portal services from home if the home computer is connected to the Internet.
- **I DO** acknowledge that SJA provides an online option for all classes. As such, the classes can occur simultaneously in an online format. I understand it is possible that my child may momentarily appear on screen, even if they're in the physical classroom.
- I and my child(ren) using these services have read and understand the **Acceptable Use of Technology** and the **Microsoft Teams** for online learning.
- As a parent, I will need to monitor my child(ren) while they are accessing these service.
- **I DO** acknowledge that for the safety of all the students and staff, all classes, group chat and private messages are recorded and stored.

IMPORTANT: Please read, sign and return this form to reception@stjudesacademy.com or to your child's teacher so that SJA can provide an individual SJA email account for your child(ren) for use of our online platforms.

Student Full Name(s) (Please Print): _____

Parent/ Guardian Name (Please Print): _____

Parent Signature: _____ **Date:** _____

SJA Acceptable Use of Technology Policy

Purpose

The purpose of this policy is to set out conditions for the use of technology in the school, including all computers, computer-related equipment, personal computers or electronic equipment, database/records systems, networks, software, the email system and use of and access to the Internet in the school.

The students of St. Jude's Academy (SJA) use technology every day in order to communicate with one another and fulfil their academic responsibilities effectively and efficiently. Access to these resources is a privilege, and brings with it the need for responsible behaviour. Each student has a responsibility to uphold the school's ethics and values and to use all technology, including the Internet, in a responsible, productive and professional manner. This policy has been established to ensure the security and the integrity of the school's computing and communication systems. Any student found to be violating this policy will be subject to disciplinary action up to and including possible expulsion.

Access

The use of technology is intended for school purposes. Students may not make personal use of the technology if it compromises their academic obligations. They are expected to comply at all times with the terms of this policy and other policies and guidelines applicable to students.

Appropriateness

Each student shall use the technology in a fashion consistent with the school's values and in an ethical and lawful manner.

Examples of conduct that violate the policy are as follows:

- Using the technology to create, process, distribute or access illegal, offensive and/or inappropriate materials
- Sending, receiving or soliciting defamatory, abusive, obscene, profane, sexually oriented, threatening or racially offensive messages, images or sounds
- Any type of cyber-bullying
- Downloading or storing obscene or offensive material on any computer systems on St. Jude's Academy property
- Accessing sites containing explicit, racist or other material clearly inappropriate to a school environment
- Uses that are malicious, unethical or in violation of accepted community standards or school policies
- Uses that violate any federal or provincial laws, including the Ontario *Human Rights Code*
- Creating, exchanging, transmitting and/or downloading of messages or data that are offensive, harassing, obscene, libelous, abusive, discriminatory, or threatening or that encourage violence
- Soliciting or conducting business activities that are unrelated to the student's academic responsibilities at the school
- Sending or forwarding "chain" or "pyramid" letters
- Spamming
- Advertising or soliciting, including advertising of personal services
- Sending, forwarding, or distributing confidential St. Jude's Academy information
- Computer-hacking and related activities or attempting to circumvent the school's firewall
- Attempting to disable or compromise the security of information contained on the school's computers or network
- Using school technology for non-academic related purposes
- Modifying or attempting to modify the computer system settings

- Modifying or attempting to modify another user's network account or workstation without the consent of the user

Content

Each student is responsible for the content of all text, audio or images that he/she accesses or sends via the Internet and phone systems, and for ensuring that the communications and messages conform in all respects to this policy, the school's morals and ethics.

Copyright and Software Installation

Students are not permitted to install software on St. Jude's Academy computers. Under no circumstances shall software pirating or illegal copies of copyrighted software be made or used on school equipment or school property.

When saving files from the Internet, students should be aware that they may not use the technology or the Internet to transmit copyrighted materials belonging to entities other than St. Jude's Academy.

Students are not permitted to copy, transfer, rename, add or delete information or programs belonging to others, unless given the express permission to do so by the owner.

Students shall, at all times, be mindful of copyright laws and respect the rights of copyright owners, including software manufacturers, and abide by the terms of all licence agreements relating to the technology.

Student Tips for Participating in Online Learning

- Cameras will be on and the student be fully engaged with their class while studying online
- Set up an intentional space where the class is going to happen
- Microphones should be muted when you are not talking
- Be yourself and respect others
- Ask questions by using chat, raising your physical or digital hand, or asking in voice as you would in class
- Use reactions to engage with your class
- Think before you write
- Utilize the raise your hand feature if wanting to ask a question live

08152021